



## CONSTITUTION

Draft November 2007

1. The Association shall be called the Avon Badminton Association (hereinafter referred to as “the Association).
2. The object shall be the promotion of the game of badminton throughout the area administered by the Association, by any methods not contrary to the Rules of Badminton England (hereinafter referred to as “BE”).
3. All clubs having their home venue in one of the Unitary Authorities, namely, South Gloucestershire, City of Bristol, North Somerset and Bath & North East Somerset, shall be eligible for membership. Any club, which joins the Association, must also affiliate all their members to BE through the Association.
4. Leagues having the majority of their clubs affiliated to the Association shall also be eligible for membership of the Association and must all affiliate to BE through the Association.
5. Affiliated organisations shall conform to the Rules of BE.
6. The annual subscription for clubs, club members, leagues and other organisations shall be decided at the Annual General Meeting of the Association (hereinafter referred to as the AGM). The affiliation fee levied by the Association shall be paid through BE in addition to the BE subscription. All fees shall be due on the 1st October each year. Any organisation or club failing to pay by 31<sup>st</sup> October shall be deemed to have resigned until such fees are paid. Unless otherwise agreed at the AGM fees will be subject to an automatic increase in line with the published rate of inflation.
7. An AGM shall be held in May each year.
  - 7.1 Any Clubs, Leagues or Organisations may place items on the Agenda by notifying the Secretary of the item in writing before 1<sup>st</sup> March
  - 7.2 At least fourteen days written notice of the AGM together with a copy of the Agenda shall be given to all Clubs, Leagues and Organisations. Matters not included on the Agenda cannot be voted upon at the AGM.
  - 7.3 The AGM shall appoint an auditor.
  - 7.4 The treasurer shall produce a statement of account for the year ending 31<sup>st</sup> March for approval by the AGM.
8. The Constitution of the Association may be altered only at an AGM when at least two thirds of the vote’s cast are in favour of such alteration. Any proposal for alterations to the Constitution from clubs and organisations must be made in writing to the Secretary by 1<sup>st</sup> March to be included on the Agenda for the next AGM.
9. All affiliated clubs must ensure an affiliated representative attends any General Meeting. Clubs may be represented by an affiliated member of the Club. Leagues and Organisations may be represented by an elected Officer of the League or Organisation.
  - 9.1 Voting shall be restricted to one vote for a club with up to thirty members, two votes for clubs with thirty-one to sixty members and three votes for clubs over sixty members.
  - 9.2 Each representative may only represent one Club, League or other Organisation. Representatives must register their presence at the meeting. All council members are entitled to one vote and cannot represent a Club or Organisation.



## CONSTITUTION

Draft November 2007

- 9.3 20% of the total number of Clubs affiliated to the Association on 31<sup>st</sup> March shall form a quorum at any General Meeting (rounded to the nearest whole number). The chairperson may give a casting vote.
10. The Secretary shall arrange a Special General Meeting within twenty-one days of receipt of notice in writing signed by any six members of Council or 20% of affiliated clubs, as defined in 9.3. Such notice shall expressly state the object of the proposed meeting. No other business may be transacted at that meeting.
11. The management of the Association shall be vested in a Council elected annually by the AGM. The members of the council shall be the Chairperson, Secretary, Treasurer, and Club Secretary. Tournament Co-ordinator, Publicity Officer, Sponsorship Officer and two others elected at the AGM.

Each of the following organisations shall send one nominee who shall have full membership of council; Senior County Teams, Juniors, Veterans, Coaching and each affiliated League.

- 11.1 The representative to BE shall be nominated by Council, and shall also be a member of Council.
- 11.2 Council shall meet at least three times a year.
- 11.3 Council shall have the powers to:-
- a) Co-opt persons for specific tasks. The persons so co-opted shall attend Council Meetings to report on the task undertaken and shall be entitled to vote on any resolution associated with that task.
  - b) To appoint and delegate powers to ad hoc committees or working parties for any purpose considered desirable.
  - c) To take such disciplinary action as may be deemed necessary in respect of clubs or individual members who shall be notified of the council's action. Following the written notice of council, there shall be a right of appeal to be received in writing by the secretary within fourteen days, against any disciplinary action. Such appeal to be heard by the Disciplinary Appeals Committee within twenty-eight days of receipt by the Secretary. The Disciplinary Appeals committee shall consist of three people drawn from elected council members.

When disciplinary matters are being discussed in Council, only directly elected members shall be present.

- 11.4 Council shall appoint a person who shall be responsible to Council for each Championship and Special Event. The person appointed shall have the power to form a sub-committee to manage the event, but shall report directly to Council on all matters of programme content and finance.
- 11.5 A quorum at any Council meeting shall be six.
- 11.6 A quorum at any committee meeting shall be three.
- 11.7 Conduct of business:-
- a) At the first meeting after the AGM, Council shall elect from within itself a Vice-Chairman
  - b) Council shall nominate person(s) to serve on outside bodies whenever it sees fit.



## CONSTITUTION

Draft November 2007

- c) Council shall hold one meeting annually where the major business is the finance of the Association. This should normally be before the AGM in order to recommend a realistic affiliation fee to the AGM.

### 12 CHILD PROTECTION:

- 12.1 Avon Badminton Association agrees to adopt the Badminton England Child Protection Policy and implementation Procedures.
- 12.2 All individuals at all levels involved in Badminton through Avon Badminton Association must abide by Badminton England's Child Protection Policy and the Code of Ethics and Conduct ('the Code') and all individuals, by participating or being involved in Badminton through Avon Badminton Association are deemed to have assented to and thereby adhere to the principles and responsibilities embodied in these documents.
- 12.3 Each and every constituent member of Avon Badminton Association including, without limitation, all clubs and leagues shall be responsible for the implementation of the Child Protection Policy and Procedures in Badminton in relation to their individual members.
- 12.4 Any act statement or other behaviour that harms a child or group of children or poses a risk of harm to a child, or group of children shall constitute conduct that is improper and thereby brings Badminton into disrepute. Such conduct will be dealt with, at the appropriate level, through the Disciplinary Procedure.
- 12.5 To appoint a Designated Child Welfare Officer.

- 13 DISSOLUTION OF THE ASSOCIATION: If, after payment of all liabilities, any property, either cash or otherwise remains, the same shall be given, or transferred, to some body, or bodies, having similar objectives to the Association. Such body to be agreed by Council and confirmed at the last Annual General meeting of the Association.